



JFC

JOY FINANCE CONSULTANTS (PTY) LTD

Reg No 2001/005183/07

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FEE STRUCTURE 2019

ACCOUNTING

Financials & Other	Annual Statements - Companies	per quote
	Annual Statements - CC	per quote
	Annual Statements - Sole Proprietors	per quote
	Annual Statements - Trusts	per quote
	Company Valuations	per quote

BOOKKEEPING

EMP 201 Monthly PAYE returns	Return Filed	R 248,00
	Preparation Time: Per Hour	R 278,00
	Payslips: 0 - 10 Employees	R 145,00
	Payslips: 11 - 30 Employees	R 133,00
	Payslips: 31+ Employees	R 121,00
	Salary Structure: Per Hour	R 278,00
	Letter of Earnings	R 181,00
	Re-sending of Payslips	R 60,00
VAT 201 Bi-Monthly VAT returns	Return Filed	R 248,00
	Pastel Processing: Per Hour	R 278,00
	Invoices	R 145,00
	SARS Audit on Refund : Per Hour	R 278,00
	Management Accounts	R 1 500,00
Provisionals Annual returns (All entities)	1st Provisional	R 296,00
	2nd Provisional	R 296,00
	Annual Submission IT14	R 990,00
	Audit IT14SD (from R500)	R 500,00
	Trusts ITR12TR	R 990,00
EMP 501 Employers Recons	BI - Annual Reconciliation	R 690,00
	Annual Reconciliation	R 690,00
	Easy-file Submission: Per Hour	R 278,00
	IRP5 / IT3a Certificate per Employee	R 145,00
SARS Statutory Forms	Tax Clearance Certificate - Business	R 466,00
	Registrations - PAYE, SDL, Income Tax	R 990,00
	Registrations - VAT	R 1 155,00
	Registration - CUSTOMS (exclude preparation time)	R 990,00
	Deregistration - VAT, PAYE, Income Tax	R 484,00
	ADR 1 / ADR 2 (Alternative Dispute Resolution)	R 660,00
	NOO1 (Notice of Objection)	R 490,00
	NOA (Notice of Appeal)	R 655,00
	Ombudsman	R 880,00
BBBEE	BBBEE affidavit for Under R10 Million Turnover per Annum	R 786,00
CIPC (Companies and Intellectual Property Commission)	Registration - Companies	R 3 025,00
	Registration - Non-Profit Organization	R 1 815,00
	De-registration - Companies	R 484,00
	Amendments on MOI (Memorandum of Incorporation)	R 363,00
	Share Certificate	R 1 150,00
	Minutes of meeting	R 450,00
	Name Change	R 495,00
	Annual Return	T.B.A
Bargaining Council	Registration	R 2 662,00

Labour	WCA - Registration (Workman's Compensation Act)	R	825,00
	WCA - Annual Return (Workman's Compensation Act)	R	696,00
	Letter of Good standing	R	495,00
	U-FILING Registration	R	880,00
	U-FILING - Monthly Return	R	296,00

LABOUR LAW SERVICES

IRHR Labour Professional Services (Industrial Relationships and Human Resources)	BBBEE CERTIFICATES ABOVE R10 MILLION	per quote
	Company Policies & Procedures	per quote
	Statutory Compliance	per quote
	Chair & Assist Disciplinary Hearings & Grievances	per quote
	Forensic Investigations	per quote
	CCMA & Bargaining Council Hearings	per quote
	All Labour Related Disputes	per quote

CONTRACT PAYROLL SERVICES

CPS	Invoices,	per quote
	Fee Slips	
	IRP5 Certificates	

TAX SERVICES

Taxation	Basic Administration fee for completion of Annual Tax Return (IT12)	R	496,00
	Dividends declaration	R	248,00
	Rental/ Income and Expense Schedules	R	495,00
	Telephonic e-filing assistance	R	303,00
	Preparation time for TAX done per hour	R	278,00
	Tax Clearance Certificate - Individual	R	466,00
	Tax Clearance Certificate - Foreign Investments	R	575,00
	Tax Clearance Certificate for Foreign Immigrants	R	665,00
	Tax Directive applications - Individual	R	345,00
	Application Deferred Payment and assisting in completion of documents	R	333,00
	Voluntary Tax Calculation	R	786,00
	Logbook Formulating	R	2 500,00
	Assisting with ITA88 requests with SARS	R	445,50
	Miscellaneous fees per hour	R	278,00

WILLS, TRUSTS AND ESTATES

Consultations	Appointment at JFC office (Consultation and all related correspondence)	R	450,00
	Appointment at client's premises (Consultation and all related correspondence)	R	605,00
Wills	Amendments after 1 year of signing (at JFC premises)	R	339,00
	Amendments after 1 year of signing (at client's premises)	R	450,00
Trusts	Drafting & Registration	R	5 445,00
	Assisting with opening of trust/company bank accounts (Nedbank only)	R	1 250,00
Deceased Estates	3,5% of the entire estate		
Drafting Agreements	Per page (excluding consultations, disbursements, etc, this will be charged additional as per above rates)	R	242,00

These fees will be effective 1st May 2019